

During the decision meeting you make a protocol. Could look something like below. This you keep for the future.

§1, Meeting is opened by Mr Lamder

§2, Mr Lamder is elected as chairman of the meeting, and a list of present persons and who has the right to vote or not is prepared as attachment 4.

§3, Mrs Marylin Ronalds, from Ronalds Investment Group is elected as secretary of the meeting

§ 4, Decision to open a Cafeteria

Jessica Lamder suggest that a Cafeteria should be opened as per the Project Report, attachment 1 and as per her document Suggestion to open a Cafeteria, attachment 2 and 3.

Mrs Marylin Ronalds support the suggestion.

The meeting decides as per the proposal.

§5, It is decided that the company directors will hold the next meeting after 2 weeks.

§6, The meeting is closed.

Note: After the meeting all participants went to celebrate the decision at The Balders Restaurant.