

*You prepare a decision by writing a text looking like the below. This example has no attachments – but you will understand how they could be based on previous info etc in this course. But you adopt it to your project and you can add as much which is suitable in your case.*

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## Suggestion to decide to open a Cafeteria

I hereby propose that we should open a cafeteria, as under.

**Place:** Main Street No 5, Bowers City. Location will be rented from the city commercial property department.

**Company:** That the company 1 month ago incorporated, named Bowers Cafeteria Private Limited shall be the company for this project.

**People:** Jessica Lamder will be the Managing director. Rest as per project report, including that in few weeks' time 2 or 3 more waiters.

**Project plan:** As per attachment 1. This project report include policies, various plans and a budget.

**Financial structure:** As per Project Report. Includes that *Ronalds Investment Group* will be part owners against 35% share in the cafeteria. They will invest 40% of the capital. Lamder family will also invest 40% but own 55% of the company. 10% from bank and final 10% from Crowd funding (several persons investing and owning 10%).

**Who does what** during Start-Up period as per attachment 2.